|  |
| --- |
| **healing to wellness court**14*Initial Hearing***process/Procedure Bench Card** |
| **The participant’s first hearing with the judge, team and peers sets the tone for his/her comprehensive, court-supervised healing process. The participant leaves the initial hearing fully informed of participation requirements and of all other pertinent aspects of the Healing to Wellness Court.** |
| Path – Process  | Protocol – Procedure |
|  |

|  |  |
| --- | --- |
| **Court Convenes Initial Hearing**  | □ |
| **Court Calls New Participant**  | □ |
| **Court Reviews Case File & Contents with Participant**  | □ |
| **Court’s Reviews Wellness Court Process with Participant/Counsel**  | □ |
| **Court Considers Comments from Team**  | □ |
| **Inquire if Participant has Questions**  | □ |
| **Court Closes Initial Hearing**  | □ |

 |
|  ***Action Judge’s response – responsibilities***  |
| Initial Hearing Convened;Court Calls New Participant | □ Welcome/introductions; quick announcements, etc. (unless done at Review Hearing) □ Proceed with prearranged order of new clients |
| Review of Case File& Contents with Participant | □ Review with participant the case file’s primary documents (Order, Contract, receipt of Handbook, etc.)□ Check documents for participant signature□ Check documents for counsel or parents/guardian signatures |
| Review of Wellness Court Process with Participant/Counsel | □ Review procedural history/participant’s criminal or other court status □ Review important rules/ policies and procedures with participant □ Review general components of Treatment/Wellness Plan (Phase Requirements) □ Review sanctions and termination policy □ Review the week’s tasks (what is to be done by the 1st Review Hearing) |
| Team Comments & Client Questions | □ Solicit welcome/comments from team □ Solicit comments/questions from participant’s counsel, family, support persons□ Ask participant for any questions  |
| Court Closes Initial Hearing | □ Encouragement/Guidance/Direction/Warning  |
| Record, Research & Rule References |
|  Data Points & Performance Measures# days from referral/transfer to acceptance of client# days from acceptance to Initial Hearing of client# of types of charges/conduct presenting for client# of new participants appearing per month/qtr.# of Wellness/Tx Plans created/revised per month# of types of charges dismissed/deferred per client | **Wellness Court Policies & Procedures** | Court Rules |
| Code/Statutes Sections |
| Resources/Technology: [www.home.tlpi.org](http://www.home.tlpi.org), [www.wellnesscourts.org](http://www.wellnesscourts.org), [www.ndci.org](http://www.ndci.org), [www.american.edu/spa/jpo/initiatives/drug-court/](http://www.american.edu/spa/jpo/initiatives/drug-court/) , [www.ndcdr.org](http://www.ndcdr.org), [www.drugcourtonline.org](http://www.drugcourtonline.org)  |
|  |